

## Meeting Minutes –FINAL

CSRC Executive Committee (EC) Teleconference  
April 10, 2013 (Wednesday), 9:00 AM to 10:00 AM

Agenda: Attached  
Minutes By: Maher

### 1) Attendance and Opening

#### a) Roll Call / Attendance: (Andrew)

Voting Members (Quorum 6/12)			Non-Voting Members		
Name	Present	Absent	Name	Present	Absent
Chancellor UCSD: Dr. John Orcutt		X	NGS State Advisor: Vacant	-	-
Director IGPP: Dr. Guy Masters		X	Coordinator: Maria Turingan	X	
Director CSRC: Dr. Yehuda Bock	X		Executive Manager: John Canas	X	
Chairperson: Art Andrew	X				
Vice-Chair: Dan Gilleland	X				
Secretary: Richard Maher	X				
Treasurer: Bill Hofferber	X				
Member: Armand Marois		X			
Member: Brian Wiseman		X			
Member: Vacant	-	-			
Member: Larry Gill		X			
Member: Dave Olander	X				
Past Chair: Dick Davis	X				

- b) Agenda Review: (Andrew) No changes proposed.
- c) Approval of Previous EC Meeting Notes: (Andrew) March 13 minutes will be approved by e-mail.

### 2) Director's Report

- a) CRTN Update: (Bock) 12 additional CRTN users added since Riverside Geospatial meeting. May be a future migration to different software when a network solution is available utilizing a PPP process.
- b) EWS: (Bock) After the letter and contact with Directors office, no significant response, but mostly due to that the initiative is not particularly advanced. Yehuda traveled to Caltech and gave a seminar on the EWS and met with USGS, which went quite well and will make for a good relationship.
- c) Misc: (Bock) 1 new geodetic module and accelerometer has been deployed at the Pinon Flat Observatory. The GPS data will be fed through this module first before telemetry. Should not have an impact on CRTN. EarthScope program notified that funding was provided for the deployment of the geodetic modules.

### 3) Financial Report

- a) Current Report/Consortium Status: (Turingan) Report Distributed.
  - i) CRTN Budget through March 31, 2013: We received contribution membership dues from the East Bay Regional Parks District (Duncan Marshall; \$5K) and the East Bay Municipal and Utility District (Steve Martin). The budget to date is about \$63K (\$88K minus \$25K in indirect costs). Expenses from July 2012 to March 2013 totaled \$50.6K. March expenses totaling \$13.8K covered costs for salaries (\$5.9K) and for supplies and other expenses (\$7.9K), which are higher than previous months primarily because of software license charges for RedHat (\$5K) and include computer/printer supplies and expenses from previous CSRC meetings that just hit the account. We have a remaining balance of \$12.2K.
- b) Bylaws Sub-Committee: (Bock) Provided comments and noted appendix out of date (Turingan) Goal to complete by April 30.
  - i) Some changes are minor editorial revisions. Below is the summary of the major revisions to the Bylaws:
    - (1) Duties of the Officer (page 4): We removed or revised responsibilities that no longer apply; primarily changes were made to the Treasurer's duties and minor changes to the Chairperson's responsibilities.
    - (2) Total Number of EC Members (page 5): We revised to total number, reverting it back to the original number of 13 members.
    - (3) Executive Decision (page 8): To Article X, we added subarticle N. It allows the EC to conduct official business on behalf of the Council.
    - (4) Article XIV Amendments (page 9): The revisions allow Council members to approve amendments to the bylaws by email or other electronic means.
    - (5) Appendix A, CSRC Coordinating Council Membership (page 10)- We made following changes:
      - (a) North/South representation has been removed. The concept did not work as originally proposed. Northern California participation will be increased through presentations, meetings, and workshops in the north;
      - (b) Organizations Added/Removed: We added the Northern California GPS User's Group and California Geological Survey. We removed SCIGN, which no longer exists as a group.
      - (c) Number of Members: we reduced the total number of members by 5 members from 71 to 66.
      - (d) Names of the Organizations: We updated the names of organizations and spelled out the acronyms.
  - ii) [Current proposed bylaws changes were reviewed at length by all present in teleconference and comments provided to Maria]

### 4) Executive Manager's Report

- a) Updates: (Canas) Attended Reno Conference and CSRC Presentations (Rich and Dave) and sent an e-mail detailing successes. Spoke with NGS Advisor (Bill Stone) and Mark Armstrong (RCFCD GeoSpatial Symposium) regarding the vacancy of an NGS advisor for California. Both recommend a letter to Director Juliana Blackwell about the importance of the position and that it is filled in short order. Will be attending NHM conference.

Attended CA Geodetic Working Group Committee. (Hofferber) Working to have CLSA send the letter to NGS regarding the CA NGS Advisor position.

**5) EC/CC Meeting and Other Meetings**

- a) Next EC Teleconference: May 8th (Wednesday) at 9:00 AM.
- b) CLSA Reno (Past): (Canas) Report
- c) LCSO/RCFCD Geospatial Symposium (Past): (Hofferber) Report
- d) CalGIS Conference: April 15-17 Long Beach
- e) NGS Ht Mod Partner Meeting - April 30 - May 1 in Kentucky (Canas)
- f) CC/CRTN Consortium Meeting: May 16<sup>th</sup>

**6) Additional Items**

- a) EC Elections: (Andrew) Please suggest or recruit candidates that have an interest and value in/to the CSRC
- b) CSRS Website Updates: (Andrew)
  - i) No updates

**7) Adjournment**

- a) The meeting adjourned at 10:20 AM.