

CSRC Executive Committee Meeting Notes - FINAL

Meeting Details

July 1, 2009 Teleconference

Scheduled from 9:00 AM to 11:00 AM

Agenda- See last page

Attendance

EC Members Present (9): Adrian “Dick” Davis (Chairperson), Art Andrew, Yehuda Bock, Gigi Cardoza, Ross Carlson, Marti Ikehara, Kevin Kelly, Steve Martin, and Chris Walls (Quorum requirement of 7 met)

Others Present (2): John Canas and Maria Turingan

EC Members Absent (4): Cathy Constable, Greg Helmer, John Orcutt, and Cecilia Whitaker

1. Director’s Report

- a. Additional stations in City of Los Angeles and Imperial Valley are online.
- b. A new Epoch date 2009.00 has been released. There has been no feedback or comments regarding new epoch date so far.
- c. CRTN Update- we have shipped the computer back to UNAVCO in Boulder with RTD and software configuration containing all CRTN sites or most of them, including 40+ stations in the Central Coast area. We are trying to get preliminary data in the next week or two. However, Adrian is on vacation until mid-July.
- d. Central Valley- we are waiting for access.
- e. We are pursuing USGS Stimulus Funding. Yehuda sent Nancy King a list of stations proposed for upgrades including PBO stations, remaining SCIGN stations, 125 BARD stations in Northern California. However, it’s still uncertain about whether there are funds for GNSS receivers to replace the old Astech ones. Yehuda also requested met packs and telemetry upgrades for the stations.
- f. CSRC Annual Report is due in August. Yehuda asked the EC members to email him a summary of CSRC activities, especially education and outreach activities by Friday, July 10.

2. CRTN Update

- a. The Subcommittee held a CRTN Business Plan teleconference on June 15, with minimum attendance. Comments and feedback were given to Yehuda. The updated business plan and budget, just emailed to the EC, has not been reviewed by the Subcommittee; in the interest of moving the plan forward, the plan was circulated for EC comments.
- b. Dick asked whether the EC was ready to discuss the updated Business Plan. Marti commented that there was not enough time to review the plan before the teleconference and was not ready to discuss the plan.
- c. Art asked the EC to send comments to him by July 10th, by the end of next week.
- d. Art commented that a graphic was needed (*follow-up: added in the final version emailed to the EC after the teleconference*). Steve asked Art to highlight the major changes in the revised plan. The primary revision includes the following:

- The updated budget displays expenses broken down by task and phases. Yehuda added that a portion of the staff efforts is escalated with each phase.
 - Updated UNAVCO line item, escalated by phase.
 - Added budget for subcontract to network providers such as Orange, SD Counties and MWD.
- e. *Follow-up: Yehuda distributed another revision of the plan and Maria emailed another version of the budget immediately following the teleconference.*

3. Financial Report

- a. We are still waiting for the \$100K, FY09 funding. Currently, our budget is in the deficit, awaiting the award to arrive with a start date of July 1, 2009. Maria will complete the May Financial Report.
- b. *Follow-up: The \$100K proposed budget was emailed to the EC. The budget will primarily cover a portion of the staff salaries and education and outreach expenses for the Consultants, John and Cecilia:*
- CSRC Staff: a total of 3.18 number of person months or .265 FTE; \$52.5K (amounts include associated indirect cost rate)
 - Consultants: \$36.4K for education and outreach
 - A small amount for CSRC semi-annual meetings, monthly teleconferences, conference booth registration, travel, education and outreach materials, computing/networking supplies, fieldwork supplies, communication costs, and departmental computer and network support charges.

4. Executive Manger's Report

- a. John continues to participate in the monthly NGS HT Modernization teleconferences.
- b. The next RTN teleconference is scheduled on July 30th.
- c. John attended NOAA's CORS and GRAV D Congressional Briefing on June 15, 2009 at the US Capital Visitors Center. John emailed the handouts and notes to the EC including the social economic study quantifying GRAV D in dollars and outlines future NGS studies.
- d. A pre-meeting with Juliana Blackwell and the partners began at the reception.
- e. John requested CLSA to post the study and documents. Steve also requested that we post it on the CSRC website. *Follow-up: it has been posted on the CSRC website under News.*
- f. With regards to large files emailed to the EC, Marti asked that CSRC EC set up an FTP site. Maria indicated that one was previously set up and the FTP information was emailed to the EC. *Follow-up: In October 2007, an FTP was created and Maria emailed the FTP information to the EC:*
- ftp site: geopub.ucsd.edu
 - user: csrc
 - password: csrxc
- g. John plans to schedule a lunch/dinner with Juliana and Yehuda during the ESRI conference.
- h. John has been working on a League Letter of Support for CRTN. *Follow-up: John emailed the approved letter to the EC on July 14, 2009. The letter will be circulated to the general public.*

5. NGS Report

- a. Ronnie Taylor emailed Yehuda and Dick requesting that CSRC EC revise the Bylaws to change the NGS State Advisor position to a non-voting member; rationale: to avoid conflict of interest especially with NGS grants.

6. NSJV Project

- a. Marti will be working on it.

7. EC Elections

- a. Elections are overdue for the Executive Committee.
- b. There was some interest from individuals wanting to participate, such as Brian Wiseman.
- c. Dick announced that he would not be running for another term and a new Chairperson is needed.

8. Old Business

- a. CA CORS/CGPS
 - CSRC stations were not added to the CA CORS.
 - Unfortunately, stations don't seem to be added on a priority basis. Stations seem to be added when NGS is prodded with emails, requests, and follow-up. The last 15 stations were added from prodding.
 - Art will email Giovanni and follow-up with him.
- b. Update CSRC Website for Surveyors
 - Progress needed.
- c. ESRI Conference
 - ESRI will wait for the release of next year's conference to move forward with CSRC booth registration. This year 267 Booths were rented. Upon Kevin's request, ESRI provided two passes for John and Yehuda for the upcoming ESRI conference.

9. Next CSRC EC Teleconference

- a. The teleconferences are usually held on the 4th Wednesday of every month.
- b. The next teleconference is planned for July 29th, Wednesday, at 9 AM.

Meeting Adjourned at 10:00 AM.

**CSRC
Executive Committee Teleconference
July 1, 2009
Agenda**

**Conference Line: 1-866-740-1260
Pass Code: 8222156 (followed by the pound key #)**

TIME	TOPIC	LEAD
9:00	<u>Welcome</u> <ul style="list-style-type: none"> • Roll Call (to determine quorum) • Review Agenda • May 28, 2009 EC Meeting Notes 	All
	<u>Director's Report</u> <ul style="list-style-type: none"> • CRTN Update • CSRC Coordinates, Epoch 2009.00 • Operations for the year • Other Items 	Bock
	<u>CRTN Committee Report</u> <ul style="list-style-type: none"> • Committee Activities • Other Items 	Andrew
	<u>Financial Report</u> <ul style="list-style-type: none"> • Report through May 31, 2009 • Budget for next year • Other Items 	Turingan
	<u>Executive Manager's Report</u> <ul style="list-style-type: none"> • National Height Modernization Program • NOAA's Congressional Briefing • Administration and other items 	Canas
	<u>NGS Report</u> <ul style="list-style-type: none"> • Changes at NGS • NGS Membership on the EC/CC 	Ikehara
	<u>Contracts/Projects Status Reports</u> <ul style="list-style-type: none"> • Northern San Joaquin Valley Height Modernization 	Davis
	<u>Executive Committee/Coordinating Council</u> <ul style="list-style-type: none"> • EC Elections 	All
	<u>New Business</u>	All
	<u>Old Business</u> <ul style="list-style-type: none"> • CA CORS/CGPS • Enhancing CSRC web site for land surveyors • ESRI Conference 	All
11:00	ADJOURN	