

Meeting Notes - FINAL
EC Teleconference on November 17, 2009
9:00 AM to 10:00 AM

Agenda: See last page.

Minutes Prepared by: Maria Turingan, CSRC Coordinator.

Action Items from the Teleconference: Highlighted in yellow throughout the notes.

1. Attendance and Opening

- EC Present: Art Andrew (Chairperson), Yehuda Bock, Adrian “Dick” Davis, Dan Gilleland, Kevin Kelly- quorum requirement not met
- Others Present: John Canas and Maria Turingan
- EC Members Absent: Gigi Cardoza, Ross Carlson, Greg Helmer (Honorary Member), Marti Ikehara (Non-Voting Ex-Officio NGS Member), Steve Martin, Guy Masters, John Orcutt, Chris Walls, and Cecilia Whitaker
- Approval of Previous EC Meeting Notes: The minutes must be approved by email, because the quorum requirement was not met.

2. Director’s Report

CRTN Update

- The Consortium is the top priority for CSRC.
- We are waiting for a revised PBO budget from Mike Jackson/Adrian Borsa.
- We purchased a backup CRTN server- to be operational soon.
- CRTN testing with PBO and Caltrans continues. Bock will follow-up with PBO; there seems to be a disconnect between Mike Jackson and Adrian Borsa with regards to CRTN testing.
- Andrew and Walls are collaborating to finalize a CRTN map with 50 km grid spacing. They are in the processing of selecting the best sites. There have been delays with Wall’s computer crash and helicopter fieldwork schedule.

Other Items

- A new station went online in Northern California.
- SOPAC/CSRC has had some database issues causing portions of the website to go down for one to two days.
- Northern San Joaquin Valley Height Modernization Project: Bock will ask Whitaker if we would like to assist with the orthometric height adjustments. ***Follow-up after the meeting: Bock contacted Whitaker and she is interested in working on this project.***
- Later in the week, SIO Government Relations plans to meeting with Congressman Honda, representing the Santa Clara and San Jose area. We have prepared some materials for this meeting.

3. CRTN Committee Report

- Since the Inaugural Consortium Meeting, there have been no new developments.
- The **CRTN Bylaws** are in progress and a second Consortium meeting is schedule on January 21, 2010 (Thursday) at 10 AM.
- ***Follow-up: Turingan completed a draft of the Bylaws. Andrew and Canas are finalizing a draft for Bock’s review. We are preparing an agenda and a packet of documents for the next meeting including a draft outline of the Bylaws and revised service agreement.***

4. Financial Report

- The FY09 funding from NGS just arrived and the funds were allocated in the September ledgers. Thus, there is no activity to report, except the credit for fraudulent charges on our teleconference account.

5. Executive Manger's Report

- Canas emphasized the importance of CRTN's progress.
- Canas communicates regularly with Mark Turner at Caltrans to encourage support of CRTN.
- CSRC will host the League of California Surveying Organizations Meeting on December 3rd. CSRC has hosted the December meeting over the past few years. Canas has asked Turner to send Caltrans representatives to this meeting.
- Canas has been working to get County of Engineers Association of California (CEAC) endorsement for CRTN. **Follow-up after the meeting:** CEAC sent a letter of endorsement to Andrew on November 25, 2009. The letter was emailed to the Executive Committee on November 30th: <http://gpsmail.ucsd.edu/pipermail/csrxexec/2009-November/001180.html>
- Canas asked Turingan whether the amended CSRC Coordinating Council Bylaws to make the two NGS members non-voting members have been posted on the CSRC website. **Follow-up:** the latest copy of the CSRC Bylaws can be found at http://csrc.ucsd.edu/input/csrxadmin/CSRC_Bylaws_13Oct09_Approved.pdf

6. Northern San Joaquin Valley Height Modernization Project

- Adrian Davis and Marti Ikehara worked on the constraints in September and October. A final list was emailed to Bock on October 20th.
- The site descriptions for 30-35 Caltrans sites are inadequate. Davis and Ikehara plan to update the descriptions and measurements for these sites in the next one to two months.
- Bock and Whitaker will work on the orthometric height adjustments.

7. EC/CC Meetings and Issues

CSRC Bylaws Subcommittee

- Andrew stressed the importance of revising the CSRC CC Bylaws and asked for volunteers to work on this task. Davis offered to Chair the Committee. Gilleland, Canas, and Maria will work with Davis on the revisions. Andrew will email the EC, extending the invitation for them to participate.

Mark Your Calendar

- League Meeting, SIO: December 3, 2009, Thursday, 9:30 AM to 12:30 PM
- UCSD Two-Week Shutdown: December 21, 2009 to January 1, 2010
- CRTN Meeting, SIO: January 21, 2010, Thursday, 10 AM
- Face-to-Face EC Meeting, San Francisco: May 5, 2010, Wednesday, 10 AM (tentative)
- CSRC Coordinating Council Meeting, San Francisco: May 6, 2010, Thurs., 10 AM to 4 PM

Next Executive Committee Teleconference

- The next teleconference is scheduled on December 9th, Wed., 9 AM to 10/10:30 AM.

8. Additional Items

- Davis mentioned that landmark legislation for ground water and dams was recently passed and he wondered whether there are funding opportunities for CSRC's support of stable data. Turingan responded that she would check with SIO Government Relations.

9. Meeting adjourned at approximately 10:00 AM.

CSRC Executive Committee Teleconference

Conference Line: 1-866-740-1260 (Pass Code: 5721180)

Agenda for: November 17, 2009 @ 9:00 am

<u>TOPIC</u>	<u>LEAD</u>	<u>ROLL CALL</u>																																										
Welcome	All	<table border="1"> <thead> <tr> <th>Voting Members</th> <th>Present?</th> </tr> </thead> <tbody> <tr><td>Chancellor UCSD: Dr. John Orcutt</td><td>yes / no</td></tr> <tr><td>Director IGPP: Dr. Guy Masters</td><td>yes / no</td></tr> <tr><td>Director CSRC: Dr. Yehuda Bock</td><td>yes / no</td></tr> <tr><td>Chairperson: Art Andrew</td><td>yes / no</td></tr> <tr><td>Vice-Chairperson: Dan Gilleland</td><td>yes / no</td></tr> <tr><td>Secretary: Cecilia Whitaker</td><td>yes / no</td></tr> <tr><td>Treasurer: Ross Carlson</td><td>yes / no</td></tr> <tr><td>Member: Giana Cardoza</td><td>yes / no</td></tr> <tr><td>Member: Kevin Kelly</td><td>yes / no</td></tr> <tr><td>Member: Steve Martin</td><td>yes / no</td></tr> <tr><td>Member: Chris Walls</td><td>yes / no</td></tr> <tr><td>Past Chairperson: Dick Davis</td><td>yes / no</td></tr> <tr><td>Quorum? (7 out of 12)</td><td>yes / no</td></tr> <tr><td colspan="2">Non-Voting Member</td></tr> <tr><td>NGS State Advisor: Marti Ikehara</td><td>yes / no</td></tr> <tr><td colspan="2">Associates</td></tr> <tr><td>Coordinator: Maria Turingan</td><td>yes / no</td></tr> <tr><td>Executive Manager: John Canas</td><td>yes / no</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>Honorary Member: Greg Helmer</td><td>yes / no</td></tr> </tbody> </table>	Voting Members	Present?	Chancellor UCSD: Dr. John Orcutt	yes / no	Director IGPP: Dr. Guy Masters	yes / no	Director CSRC: Dr. Yehuda Bock	yes / no	Chairperson: Art Andrew	yes / no	Vice-Chairperson: Dan Gilleland	yes / no	Secretary: Cecilia Whitaker	yes / no	Treasurer: Ross Carlson	yes / no	Member: Giana Cardoza	yes / no	Member: Kevin Kelly	yes / no	Member: Steve Martin	yes / no	Member: Chris Walls	yes / no	Past Chairperson: Dick Davis	yes / no	Quorum? (7 out of 12)	yes / no	Non-Voting Member		NGS State Advisor: Marti Ikehara	yes / no	Associates		Coordinator: Maria Turingan	yes / no	Executive Manager: John Canas	yes / no			Honorary Member: Greg Helmer	yes / no
Voting Members	Present?																																											
Chancellor UCSD: Dr. John Orcutt	yes / no																																											
Director IGPP: Dr. Guy Masters	yes / no																																											
Director CSRC: Dr. Yehuda Bock	yes / no																																											
Chairperson: Art Andrew	yes / no																																											
Vice-Chairperson: Dan Gilleland	yes / no																																											
Secretary: Cecilia Whitaker	yes / no																																											
Treasurer: Ross Carlson	yes / no																																											
Member: Giana Cardoza	yes / no																																											
Member: Kevin Kelly	yes / no																																											
Member: Steve Martin	yes / no																																											
Member: Chris Walls	yes / no																																											
Past Chairperson: Dick Davis	yes / no																																											
Quorum? (7 out of 12)	yes / no																																											
Non-Voting Member																																												
NGS State Advisor: Marti Ikehara	yes / no																																											
Associates																																												
Coordinator: Maria Turingan	yes / no																																											
Executive Manager: John Canas	yes / no																																											
Honorary Member: Greg Helmer	yes / no																																											
<ul style="list-style-type: none"> ● Roll Call ● Review Agenda ● Approve Previous EC Meeting Notes (October 13, 2009) 																																												
Directors Report	Bock																																											
<ul style="list-style-type: none"> ● CRTN Update ● Fall CC Meeting ● Other Items 																																												
CRTN Committee Report	Andrew																																											
Financial Report	Turingan																																											
<ul style="list-style-type: none"> ● Current Report ● Other Items 																																												
Executive Manager's Report	Canas																																											
<ul style="list-style-type: none"> ● Consortium Bylaws ● Other Items 																																												
HM Project Status	Davis																																											
<ul style="list-style-type: none"> ● Northern San Joaquin Valley HM 																																												
EC / CC Meetings and Issues	Andrew																																											
<ul style="list-style-type: none"> ● CSRC Bylaws Subcommittee ● Next EC Meeting December 15 or 16? ● Next Consortium Meeting 																																												
Additional Items	Ikehara																																											
<ul style="list-style-type: none"> ● NGS Report ● NGS CA CORS 	Andrew																																											
Adjourn																																												